



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday January 22, 2014
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Simon

Pledge of Allegiance – Led by President Simon

Roll Call – All Present with the exception of Vice-President Steele

Vice-President Steele – Arrived at 7:03 p.m.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. PRESENTATIONS

None

D. PRESIDENT REPORT AND DIRECTORS' COMMENTS

Director Graves – Provided the details of the East Contra Costa County Fire Protection District meeting dated January 21, 2014

President Simon – Stated that the Board of Directors, along with the General Manager attended the State of the Town Event.

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. DRAFT minutes of previous regular meeting dated January 8, 2014

2. Ordinance No. 24 to ban the installation of sodium, potassium, and chloride based water softeners with brine discharge to the Town of Discovery Bay sewer collection system

3. Approve Register of District Invoices

Motion by: Director Pease to approve the Consent Calendar

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

F. NEW BUSINESS AND ACTION ITEMS

1. **Control Panel Purchase and Related SCADA services for Lift Station F Rehabilitation Project**

General Manager Howard – Provided details of item F-1.

District Engineer Harris – Provided additional details of item F-1. There was discussion between the General Manager, the Board, and the District Engineer.

Motion by: Director Graves to approve a contract amendment with Veolia Water N.A., for Control Panel Purchase and SCADA related equipment and services in the amount of \$114,000.00

Second by: Director Pease

Vote: Motion Carried – AYES: 5, NOES: 0

2. Adopt Resolution 2014-03 approving a Drug and Alcohol Policy pursuant to the U.S. Department of Transportation Federal Motor Carrier Administration

General Manager Howard – Provided details of item F-2.

Motion by: Director Pease to adopt Resolution 2014-03 Approving a DOT Drug and Alcohol Policy pursuant to the U.S. Department of Transportation Federal Motor Carrier Administration

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

G. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

1. Capital Improvement Program Update

General Manager Howard – Provided details of item G-1

District Engineer Harris – Provided additional details of item G-1. There was discussion between the General Manager, the Board, and the District Engineer.

No action taken

2. Annual Disclosure pursuant to California Government Code Section 53065.5

General Manager Howard – Provided details of item G-2. There was discussion between the General Manager and the Board.

No action taken

H. VEOLIA REPORT

1. Veolia Report for the month of December

Project Manager Fermin Garcia – Provided the details of the December 2013 Monthly Operations Report. There was discussion between the General Manager, the Board, and the Project Manager. There was one Public Comment Speaker.

I. MANAGER'S REPORTS

None

J. GENERAL MANAGER'S REPORT – Discussion and Possible Action

General Manager Howard – Reminded the Board of the upcoming Board Workshop dated Saturday, February 1, 2014 from 9:00 a.m. to 12:00 p.m.

K. DISTRICT LEGAL COUNSEL REPORT

Legal Counsel Attebery – Provided the Public Officials Guide to the Brown Act for 2014, which has minor changes.

L. COMMITTEE UPDATES – Discussion and Possible Action

1. Community Center Status Report (No written report)

General Manager Howard – Stated that the Community Center is very close to completion, with just a few punch list items. There was discussion between the General Manager and the Board.

M. CORRESPONDENCE – Discussion and Possible Action

1. East Contra Costa County Fire Protection District meeting minutes dated December 2, 2013

N. PUBLIC RECORD REQUESTS RECEIVED

1. Bay Area News Group Request for Cost of Compensation

O. FUTURE AGENDA ITEMS

1. Community Center Lighting (Front of Building)

2. Projected Cost for the Foundation

P. ADJOURNMENT

The meeting adjourned at 8:04 p.m. to the Special Workshop meeting dated February 1, 2014 starting at 9:00 a.m. on 1800 Willow Lake Road.

//cmc – 01.27.14

<http://www.todb.ca.gov/content/agenda-and-minutes/>